The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution: Govt. Sanskrit College, Tripunithura

1.2 Address Line 1: Tripunithura

Address Line 2: Tripunithura Post

City/Town: Ernakulam

State: Kerala

Pin Code: 682301

Institution e-mail address: govsktclgtpra@gmail.com

Contact Nos.: 0484—2777444

Name of the Head of the Institution: K.P.PRASANNA

Tel. No. with STD Code: 0484-2777444
Mobile: 09895835298

Name of the IQAC Coordinator: K D SOBHA

Mobile: 09446078726

IQAC e-mail address: govsktelgtpraiqac@gmail.com

1.3 NAACTrack ID (For ex. MHCOGN 18879) KLCOGN13828

1.4 NAAC Executive Committee No. & Date: EC/48/A&A/32
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution’s Accreditation Certificate)

1.5 Website address: www.govtsanskritcollegeptra.edu.in

Web-link of the AQAR: www.govtsanskritcollegeptra.edu.inAQAR2014-2015

1.6 Accreditation Details

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Cycle</th>
<th>Grade</th>
<th>CGPA</th>
<th>Year of Accreditation</th>
<th>Validity Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st Cycle</td>
<td>B</td>
<td>2.61</td>
<td>2009</td>
<td>2014</td>
</tr>
<tr>
<td>2</td>
<td>2nd Cycle</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>3</td>
<td>3rd Cycle</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4</td>
<td>4th Cycle</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

1.7 Date of Establishment of IQAC : 01/04/2009
1.8 AQAR for the year *(for example 2010-11)*

1.9 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC *(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

i. AQAR 29/7/2015  (2014- 2015)

1.10 Institutional Status :

- University [ ]
- State [ ] Central  [ ] Deemed  [ ] Private  [ ]
- Affiliated College  Yes  [ ] No  [ ]
- Constituent College  Yes  [ ] No  [ ]
- Autonomous college of UGC  Yes  [ ] No  [ ]
- Regulatory Agency approved Institution  Yes  [ ] No  [ ]

- Type of Institution Co-education  Yes  [ ] Men  [ ] Women  [ ]
- Urban  Yes  [ ] Rural  [ ] Tribal  [ ]
- Financial Status Grant-in-aid  Yes  [ ] UGC  [ ]
- Grant-in-aid + Self Financing  No  [ ] Totally Self-financing  [ ]

1.11 Type of Faculty/Program

- Arts  Yes  [ ] Science  [ ] Commerce  [ ] Law  [ ] PEI (Phys Edu)  [ ]
- TEI (Edu)  [ ] Engineering  [ ] Health Science  [ ] Management  [ ]
- Others (Specify)  NA  [ ]

1.12 Name of the Affiliating University *(for the Colleges)*

Mahatma Gandhi University, Kottayam, Kerala
1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc--
NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence
UGC-CPE

DST Star Scheme
UGC-CE

UGC-Special Assistance Program
ST-FIST

UGC-Innovative PG programmes
Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers
8

2.2 No. of Administrative/Technical staff
1

2.3 No. of students
1

2.4 No. of Management representatives
Nil

2.5 No. of Alumni
1

2.6 No. of any other stakeholder and community representatives
Nil

2.7 No. of Employers/ Industrialists:
Nil

2.8 No. of other External Experts
Nil

2.9 Total No. of members
11

2.10 No. of IQAC meetings held
4
2.11 No. of meetings with various stakeholders:

<table>
<thead>
<tr>
<th>Stakeholder</th>
<th>No.</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Teaching Staff</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Students</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Alumni</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

2.12 Has IQAC received any funding from UGC during the year?
- Yes [ ] No [x] Nil

If yes, mention the amount Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC–

<table>
<thead>
<tr>
<th>Type</th>
<th>Total Nos.</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>Institution Level</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Nil</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

(ii) Themes

NA

2.14 Significant activities and contributions made by IQAC

1. Direct intervention in revamping internal examination system
2. Regular update on in-service courses and related programmes meant for teaching and non-teaching staff.
3. Periodic assessment of doctoral research projects.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Plan of Action</th>
<th>Achievements</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Preparing proposals for the general development assistance from UGC for the 12th plan period</td>
<td>Detailed project report was submitted to UGC through DCDC of MG University.</td>
</tr>
</tbody>
</table>
2. Sensitize teachers of the need to attend orientation/refresher courses.
   Produced intended results. Both teachers and non-teaching staff attended in-service courses.

3. To enhance the effectiveness of the evaluation.
   A comprehensive strategy was evolved through intensive consultation with stakeholders.

* Attach the Academic Calendar of the year as Annexure. –Annexure 1

2.15 Whether the AQAR was placed in statutory body

<table>
<thead>
<tr>
<th>Management</th>
<th>Syndicate</th>
<th>Any other body</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔</td>
<td></td>
<td>✔</td>
</tr>
</tbody>
</table>

Provide the details of the action taken

The report was scrutinized and extensively commended upon. The suggestions and recommendations will be incorporated in the next action plan of IQAC.
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

<table>
<thead>
<tr>
<th>Level of the Programme</th>
<th>Number of existing Programmes</th>
<th>Number of programmes added during the year</th>
<th>Number of self-financing programmes</th>
<th>Number of value added / Career Oriented programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
<td>1</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PG</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>UG</td>
<td>4</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PG Diploma</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Advanced Diploma</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Diploma</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Certificate</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Others</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>8</td>
<td>1</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

Interdisciplinary - - - -
Innovative - - - -

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   Choice based Credit and Semester System (CBCSS) in UG
   Open courses in 5th Semester BA.
   CSS in PG
   Elective system in PG
   (ii) Pattern of programmes:

<table>
<thead>
<tr>
<th>Pattern</th>
<th>Number of programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester</td>
<td>4 PG+ 4 UG =9</td>
</tr>
<tr>
<td>Trimester</td>
<td>Nil</td>
</tr>
<tr>
<td>Annual</td>
<td>Nil</td>
</tr>
</tbody>
</table>

1.3 Feedback from stakeholders*Alumni √ Parents √ Employers Students √
   (On all aspects)
   Mode of feedback : Online □ Manual √ Co-operating schools (for PEI) □

*Please provide an analysis of the feedback in the Annexure Attached – Annexure 2
1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   PG syllabus revised with introduction of grade system.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   Yes. MA Sanskrit special Vedanta
Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

<table>
<thead>
<tr>
<th>Total</th>
<th>Asst. Professors</th>
<th>Associate Professors</th>
<th>Professors</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>24</td>
<td>21</td>
<td>3</td>
<td>Nil</td>
<td>1 FIP Substitute</td>
</tr>
</tbody>
</table>

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

<table>
<thead>
<tr>
<th>Asst. Professors</th>
<th>Associate Professors</th>
<th>Professors</th>
<th>Others</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>R V</td>
<td>R V</td>
<td>R V</td>
<td>R V</td>
<td>R V</td>
</tr>
<tr>
<td>0 2</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0 2</td>
</tr>
</tbody>
</table>

2.4 No. of Guest and Visiting faculty and Temporary faculty

4 Nil 3

2.5 Faculty participation in conferences and symposia:

<table>
<thead>
<tr>
<th>No. of Faculty</th>
<th>International level</th>
<th>National level</th>
<th>State level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attended</td>
<td>30</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Presented</td>
<td>5</td>
<td>20</td>
<td>1</td>
</tr>
<tr>
<td>Resource Persons</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

A foundation course aimed at introducing the basics of Sanskrit and improving conversational skills was offered to fresh undergraduate students at the beginning of the academic year.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):
Follows the reforms of the affiliating university

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

| Nil | - | Nil |

2.10 Average percentage of attendance of students

2.11 Course/Program wise distribution of pass percentage:

<table>
<thead>
<tr>
<th>Title of the Programme</th>
<th>Total no. of students appeared</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>A+</td>
</tr>
<tr>
<td>BA NYAYA</td>
<td>6</td>
<td>-</td>
</tr>
<tr>
<td>BA SAHITYA</td>
<td>7</td>
<td>-</td>
</tr>
<tr>
<td>BA VEDANTA</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>BA VYAKARANA</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>MA NYAYA</td>
<td>2</td>
<td>-</td>
</tr>
<tr>
<td>MA SAHITYA</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>MA VYAKARANA</td>
<td>1</td>
<td>-</td>
</tr>
</tbody>
</table>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Ensures regular transaction of syllabus and systematic achievement of curricula.
2. Conducts continuous evaluation as recommended by University.
3. Creates awareness among students about career opportunities and competitive examinations.
4. Arranges internal interactive sessions to improve overall academic output.

2.13 Initiatives undertaken towards faculty development

<table>
<thead>
<tr>
<th>Faculty / Staff Development Programmes</th>
<th>Number of faculty benefitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refresher courses</td>
<td>Nil</td>
</tr>
</tbody>
</table>
### UGC – Faculty Improvement Programme

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HRD programmes</td>
<td>Nil</td>
</tr>
<tr>
<td>Orientation programmes</td>
<td>Nil</td>
</tr>
<tr>
<td>Faculty exchange programme</td>
<td>Nil</td>
</tr>
<tr>
<td>Staff training conducted by the university</td>
<td>Nil</td>
</tr>
<tr>
<td>Staff training conducted by other institutions</td>
<td>2; Institute of management in Government</td>
</tr>
<tr>
<td>Summer / Winter schools, Workshops, etc.</td>
<td>15</td>
</tr>
<tr>
<td>Others</td>
<td>Nil</td>
</tr>
</tbody>
</table>

### 2.14 Details of Administrative and Technical staff

<table>
<thead>
<tr>
<th>Category</th>
<th>Number of Permanent Employees</th>
<th>Number of Vacant Positions</th>
<th>Number of permanent positions filled during the Year</th>
<th>Number of positions filled temporarily</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Staff</td>
<td>18</td>
<td>2</td>
<td>-</td>
<td>2</td>
</tr>
<tr>
<td>Technical Staff</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encourages teachers with PhD to become research supervisors and facilitates office procedures in this regard.
2. Functions as a bridge between research scholars and higher authorities.
3. Sensitizes postgraduate students about opportunities in research.

3.2 Details regarding major projects

<table>
<thead>
<tr>
<th>Number</th>
<th>Completed</th>
<th>Ongoing</th>
<th>Sanctioned</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outlay in Rs. Lakhs</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>Nil</td>
</tr>
<tr>
<td>Outlay in Rs.</td>
<td>3,60,000/</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.3 Details regarding minor projects

<table>
<thead>
<tr>
<th>Number</th>
<th>Completed</th>
<th>Ongoing</th>
<th>Sanctioned</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outlay in Rs. Lakhs</td>
<td>Nil</td>
<td>10</td>
<td>2</td>
<td>Nil</td>
</tr>
<tr>
<td>Outlay in Rs.</td>
<td>4,22500/</td>
<td>70000/</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.4 Details on research publications

<table>
<thead>
<tr>
<th>Peer Review Journals</th>
<th>International</th>
<th>National</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Peer Review Journals</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>e-Journals</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Conference proceedings</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

3.5 Details on Impact factor of publications: NA

Range [ ] Average [ ] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

<table>
<thead>
<tr>
<th>Nature of the Project</th>
<th>Duration Year</th>
<th>Name of the funding Agency</th>
<th>Total grant sanctioned</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major projects</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

AQAR 2014-2015
### Minor Projects

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>UGC</th>
<th>70000/</th>
<th>50000/</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Interdisciplinary Projects</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Industry sponsored</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Projects sponsored by the University/ College</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Students research projects</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><em>(other than compulsory by the University)</em></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Any other(Specify)</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>70000/</td>
<td>50000/</td>
</tr>
</tbody>
</table>

3.7 No. of books published  
      [Nil]

   Chapters in Edited Books  
   [Nil]

      [Nil]

3.8 No. of University Departments receiving funds from - NA

<table>
<thead>
<tr>
<th>UGC-SAP</th>
<th>CAS</th>
<th>DST-FIST</th>
<th>DPE</th>
<th>DBT Scheme/funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.9 For colleges  
   [Nil] Autonomy  
   [Nil] CPEDBT Star Scheme  
   [Nil] INSPIRE  
   [Nil] Any Other (specify)  
   [ASPIRE]

3.10 Revenue generated through consultancy  
   [Nil]
3.11 No. of conferences organized by the Institution

<table>
<thead>
<tr>
<th>Level</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>University</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>Nil</td>
<td>4</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Sponsoring agencies</td>
<td></td>
<td>Directorate of collegiate educated, Kerala</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.12 No. of faculty served as experts, chairpersons or resource persons

Nil

3.13 No. of collaboration- International

Nil National Nil Any other Nil

3.14 No. of linkages created during this year

Nil

3.15 Total budget for research for current year in lakhs: 70000/

From funding agency

Nil Management of University/College Nil

Total

70000/

3.16 No. of patents received this year

<table>
<thead>
<tr>
<th>Type of Patent</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>National</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>Nil</td>
</tr>
<tr>
<td>Granted</td>
<td>Nil</td>
</tr>
<tr>
<td>International</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>Nil</td>
</tr>
<tr>
<td>Granted</td>
<td>Nil</td>
</tr>
<tr>
<td>Commercialized</td>
<td></td>
</tr>
<tr>
<td>Applied</td>
<td>Nil</td>
</tr>
<tr>
<td>Granted</td>
<td>Nil</td>
</tr>
</tbody>
</table>

3.17 No. of research awards/ recognitions received by faculty and research fellows of institute in the year
3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

<table>
<thead>
<tr>
<th>Total</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>University</th>
<th>Dist</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>0</td>
<td>0</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

3.19 No. of Ph.D. awarded by faculty from the Institution

<table>
<thead>
<tr>
<th>University level</th>
<th>JRF</th>
<th>SRF</th>
<th>Project Fellows</th>
<th>Any other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>MGURF</td>
</tr>
</tbody>
</table>

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

<table>
<thead>
<tr>
<th>University level</th>
<th>JRF</th>
<th>SRF</th>
<th>Project Fellows</th>
<th>Any other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>MGURF</td>
</tr>
</tbody>
</table>

3.21 No. of students Participated in NSS events:

<table>
<thead>
<tr>
<th>University level</th>
<th>State level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

3.22 No. of students participated in NCC events:

<table>
<thead>
<tr>
<th>University level</th>
<th>State level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

3.23 No. of Awards won in NSS:

<table>
<thead>
<tr>
<th>University level</th>
<th>State level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

3.24 No. of Awards won in NCC:

<table>
<thead>
<tr>
<th>University level</th>
<th>State level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>
3.25 No. of Extension activities organized

<table>
<thead>
<tr>
<th></th>
<th>University forum</th>
<th>Nil</th>
<th>College forum</th>
<th>Nil</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCC</td>
<td>Nil</td>
<td>NSS</td>
<td>1</td>
<td>Any other</td>
</tr>
</tbody>
</table>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Village cleaning program under the auspicious of NSS.
- Awareness classes on drug addiction and abuses.

**Criterion – IV**

4. **Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Existing</th>
<th>Newly created</th>
<th>Source of Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus area</td>
<td>6879.65  Sq. meter (1.7 Acres)</td>
<td>Nil</td>
<td>Nil</td>
<td>6879.65 Sq. meter (1.7 Acres)</td>
</tr>
<tr>
<td>Class rooms</td>
<td>22</td>
<td>Nil</td>
<td>Nil</td>
<td>22</td>
</tr>
<tr>
<td>Laboratories (Computer)</td>
<td>1</td>
<td>Nil</td>
<td>Nil</td>
<td>1</td>
</tr>
<tr>
<td>Seminar Halls</td>
<td>3</td>
<td>Nil</td>
<td>Nil</td>
<td>3</td>
</tr>
<tr>
<td>No. of important equipments purchased (≥ 1-0 lakh) during the current year.</td>
<td>Vacuum cleaner -2, Plazma TV-1, Laptop -1,</td>
<td>1 KVA UPS-1, White board -3, Net works in office</td>
<td>Plan fund -DCE</td>
<td>Plazma TV-1, Laptop -1, Motor -1, White</td>
</tr>
<tr>
<td>Description</td>
<td>Value of the equipment purchased during the year (Rs. in Lakhs)</td>
<td>Plan fund -DCE</td>
<td>Others</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>---------------------------------------------------------------</td>
<td>----------------</td>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>Motor -1, White board-1, Laser Printer -6, Pen drives – 2</td>
<td>424883/354164/779047/</td>
<td></td>
<td>Benches &amp; Desks - 147 set, computer table -14, computer chair – 14, plain table – 4, Chair with cushion - 10, Steel table -22, Almarah - 6, Armed chair 22</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>office chair-4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Plan fund -DCE</td>
<td>office chair - 4</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Steel table -22, Almarah - 6, Armed chair 22</td>
<td></td>
</tr>
</tbody>
</table>

AQAR 2014-2015
<table>
<thead>
<tr>
<th>Facilities</th>
<th>Existing</th>
<th>Newly created</th>
<th>Source of Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus area</td>
<td>1.7 Acers</td>
<td>Nil</td>
<td>Nil</td>
<td>1.7 Acers</td>
</tr>
<tr>
<td>Class rooms</td>
<td>20</td>
<td>Nil</td>
<td>Nil</td>
<td>20</td>
</tr>
<tr>
<td>Laboratories</td>
<td>1</td>
<td>Nil</td>
<td>Nil</td>
<td>1</td>
</tr>
<tr>
<td>Seminar Halls</td>
<td>3</td>
<td>Nil</td>
<td>Nil</td>
<td>3</td>
</tr>
<tr>
<td>No. of important equipments purchased (≥ 1-0 lakh) during the current year.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Value of the equipment purchased during the year (Rs. in Lakhs)</td>
<td>424883/</td>
<td>354164/</td>
<td>Plan fund -DCE</td>
<td>779047/</td>
</tr>
<tr>
<td>Others</td>
<td>Benches &amp; Desks - 147 set, computer table -14, computer</td>
<td>-</td>
<td>Benches &amp; Desks - 147 set, computer table -14, computer</td>
<td></td>
</tr>
</tbody>
</table>
4.2 Computerization of administration and library

3 computers in the office. One computer in the library.

4.3 Library services:

<table>
<thead>
<tr>
<th></th>
<th>Existing</th>
<th></th>
<th>Newly added</th>
<th></th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No.</td>
<td>Value</td>
<td>No.</td>
<td>Value</td>
<td>No.</td>
</tr>
<tr>
<td>Text Books</td>
<td>24525</td>
<td>1202978/</td>
<td>Nil</td>
<td>Nil</td>
<td>24525</td>
</tr>
<tr>
<td>Reference Books</td>
<td>2198</td>
<td></td>
<td></td>
<td></td>
<td>2198</td>
</tr>
<tr>
<td>e-Books</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journals</td>
<td>9</td>
<td>Complimentary copies</td>
<td></td>
<td>9</td>
<td>Complimentary copies</td>
</tr>
<tr>
<td>e-Journals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Digital Database</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CD &amp; Video</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others (specify)-</td>
<td>10</td>
<td>Nos.</td>
<td></td>
<td></td>
<td>10 Nos.</td>
</tr>
<tr>
<td>News Papers and Periodicals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4.4 Technology up-gradation (overall)
<table>
<thead>
<tr>
<th></th>
<th>Total Computers</th>
<th>Computer Labs</th>
<th>Internet</th>
<th>Browsing Centers</th>
<th>Computing Centers</th>
<th>Office</th>
<th>Departments</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>14</td>
<td>1</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>7</td>
</tr>
<tr>
<td>Added</td>
<td>Nil</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Total</td>
<td>14</td>
<td>1</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>8</td>
</tr>
</tbody>
</table>

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

| Computers | 14 |
| Internet access | Broad band connection |
| Technology Up-gradation | Nil |
| Training to teachers | Nil |
| For students | Orientation classes |

4.6 Amount spent on maintenance in lakhs:

i) ICT 143850/

ii) Campus Infrastructure and facilities Nil

iii) Equipments Nil

iv) Others 196980

Total 336030

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:
1. SSP- Scholar support program, new initiative of Govt. of Kerala started in the institution to support slow learners in core subjects and English.
2. WWS- Walk with scholar another new initiative of the state govt. guiding the students for advanced studies and career opportunities.
3. ASAP – Additional Skill Acquisition Program intended to train the students in soft skills and career oriented areas started.
4. Information regarding new courses and training programs are displayed on notice boards and circulated in classrooms.
5. Grievance redressal cell offers a sympathetic ear to students’ issues and promptly solves them.

5.2 Efforts made by the institution for tracking the progression:

1. Regular progress cards, to be signed by the parent after each internal exam, are maintained by the tutor.
2. PTA meetings, both general and class-wise, are held at a regular time and whenever there is need.
3. Tutors keep personal relations with parents and apprise them of the scholastic performance of their wards.
4. Students are advised on their scholastic difficulties.
5. Tutors see to it that every teacher maintains proper records of students’ progress.

5.3 (a) Total Number of students

<table>
<thead>
<tr>
<th></th>
<th>UG</th>
<th>PG</th>
<th>Ph. D.</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men</td>
<td>92</td>
<td>16</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>Women</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

<table>
<thead>
<tr>
<th></th>
<th>No</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men</td>
<td>39</td>
<td>36</td>
</tr>
<tr>
<td>Women</td>
<td>69</td>
<td>64</td>
</tr>
</tbody>
</table>
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. NET coaching in general paper and Sanskrit organized with the financial assistance of Ernakulam Cluster of Colleges
2. Orientation classes for outgoing students on general knowledge.
3. Special sessions on interview and group discussion
4. PSC coaching for final year students
5. Technical assistance in online registration of competitive examinations

No. of students’ beneficiaries: 22

5.5 No. of students qualified in these examinations

<table>
<thead>
<tr>
<th></th>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC</td>
<td>50</td>
<td>44</td>
</tr>
<tr>
<td>ST</td>
<td>17</td>
<td>15</td>
</tr>
<tr>
<td>OB C</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Physically Challenged</td>
<td>24</td>
<td>48</td>
</tr>
<tr>
<td>Total</td>
<td>91</td>
<td>108</td>
</tr>
</tbody>
</table>

Demand ratio: 4%

5.6 Details of student counseling and career guidance:

1. Teachers in charge of the cell regularly interact with students.
2. External expertise in used as and when required.
3. Tutors are directed to identify students under stress/having emotional problems.
4. Regular sessions on career guidance are organized.
5. Provides logistical support for aspiring candidates.
No. of students benefitted

75

5.7 Details of campus placement

<table>
<thead>
<tr>
<th></th>
<th>On campus</th>
<th>Off Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Organizations Visited</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of Students Participated</td>
<td>0</td>
<td>8</td>
</tr>
<tr>
<td>Number of Students Placed</td>
<td>0</td>
<td>8</td>
</tr>
</tbody>
</table>

5.8 Details of gender sensitization programmes:

1. PTA organized a talk intended to sensitize students to the increasingly reported atrocities against women.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 18 | National level | Nil | International level | Nil |
No. of students participated in cultural events

State/ University level | 28 | National level | Nil | International level | Nil |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | Nil | National level | Nil | International level | Nil |
Cultural: State/ University level | Nil | National level | Nil | International level | Nil |
5.10 Scholarships and Financial Support

<table>
<thead>
<tr>
<th>Financial support from institution</th>
<th>Number of Students</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial support from government</td>
<td>129</td>
<td>198800/</td>
</tr>
<tr>
<td>Financial support from other sources</td>
<td>Nil</td>
<td>-</td>
</tr>
</tbody>
</table>

Number of students who received International/ National recognitions

5.11 Student organized / initiatives

<table>
<thead>
<tr>
<th>Fairs</th>
<th>State/ University level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibition</td>
<td>National level</td>
<td>National level</td>
<td>National level</td>
</tr>
</tbody>
</table>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: There was no such grievance from the students regarding infrastructure facilities.
Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Evolve and energize Sanskrit with a view to creating a refined, scholarly and edified student community.

Mission:
- Enable the greater academic community to appreciate the value Sanskrit and Indology
- Ensure the thrust areas are consistently revised and updated
- Encourage new research and original thinking
- Equip students with pragmatic competence
- Enlighten the society through outreach and extension activities
- Employ effective pedagogical tools in the transaction of Sanskrit

6.2 Does the Institution has a management Information System:

1. College council is kept informed of everything through teachers/students concerned.
2. It is mandatory to furnish a copy of all fliers and notices to the IQAC coordinator; this helps the Committee to record all events.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

1. Three teachers are serving in various Boards of Studies of Mahatma Gandhi University. They play a crucial role in the planning and implementation of curriculum and syllabus.

6.3.2 Teaching and Learning:

1. ICT is used in select classrooms.
2. Peer group learning is practiced among postgraduate students.
3. Seminars and presentations are a part of the syllabus
6.3.3 Examination and Evaluation

1. Continuation evaluation through internal written examinations is carried out.
2. Project reports are to be presented before the final year examinations.

6.3.4 Research and Development

1. The College, as a recognized research center, facilitates doctoral research and other projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library resources are regularly updated.
2. Most departments have computers, internet, laptops, printers, USB and LCD projectors.
3. There is a computer lab where some classes are engaged.
4. A smart classroom arranged with the assistance of Ernakulam cluster of colleges.

6.3.6 Human Resource Management

1. Teaching and office staff are appointed by the Government of Kerala through the Public Service Commission.
2. If regular appointment does not take place, guest teachers are appointed in compliance with the norms laid down by the government.

6.3.7 Faculty and Staff recruitment

1. UGC norms are followed in the appointment of teachers.
2. Vacancies are reported to the KPSC as and when they arise.

6.3.8 Industry Interaction / Collaboration

NIL
6.3.9 Admission of Students

Through Central Allotment program of MG University

6.4 Welfare schemes for

<table>
<thead>
<tr>
<th>Teaching</th>
<th>Staff club</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non teaching</td>
<td>Staff club</td>
</tr>
<tr>
<td>Students</td>
<td>Nil</td>
</tr>
</tbody>
</table>

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes ✔ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

<table>
<thead>
<tr>
<th>Audit Type</th>
<th>External</th>
<th>Internal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes/No Agency</td>
<td>Yes/No Authority</td>
</tr>
<tr>
<td>Academic</td>
<td>Yes A committee</td>
<td>Yes A committee of three teachers from the</td>
</tr>
<tr>
<td></td>
<td>of 2 experts outside</td>
<td>college</td>
</tr>
<tr>
<td></td>
<td>the college</td>
<td></td>
</tr>
<tr>
<td>Administrative</td>
<td>Yes DCE Audit</td>
<td>Yes Annual internal Audit by the committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>of teaching and non-teaching staff.</td>
</tr>
</tbody>
</table>

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes ✔ No

For PG Programmes

Yes ✔ No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
University rules and regulations are strictly followed in examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Govt. of Kerala chooses colleges for autonomy

6.11 Activities and support from the Alumni Association

1. Special meetings as part of the centenary
2. Programs
3. Scholarships
4. Financial support to the college
5. Financial support to old students.

6.12 Activities and support from the Parent – Teacher Association

Awareness classes on ragging and health issues were conducted by PTA.

6.13 Development programmes for support staff

Support staff attend in-service program offered by IMG and other government agencies.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Observed World environmental day on June 5
2. Plastic is banned in the campus
Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Awards for meritorious students
2. Programs to attract school students to Sanskrit
3. Office reforms to enhance efficiency and transparency

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Notable improvement in the research involvement and output of teachers

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Annual SastraSadas which converges outstanding scholars all over India
2. Parishith Thampuran International Lecture Series

*Provide the details in annexure (annexure 3)*

7.4 Contribution to environmental awareness / protection

1. N.S.S. activities
   a. Awareness sessions in 7day camp of NSS
   b. Students’ participation in bio –farming in connection with the camp.
   c. Training for eco –friendly carry bag making.

7.5 Whether environmental audit was conducted? Yes [ ] No [ ]
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<table>
<thead>
<tr>
<th>Strength</th>
<th>Weakness</th>
<th>Opportunities</th>
<th>Challenges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Old library; rare books and manuscripts.</td>
<td>Lack of buildings and interested students.</td>
<td>Potential to provide original sources for social sciences</td>
<td>To bridge divergent disciplines and bring about a meaningful academic confluence.</td>
</tr>
<tr>
<td>Highly qualified teachers.</td>
<td>First generation learners.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Appointment based on constitutionally defined merit.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial support and innovative programs by the Government.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Plans of institution for next year

1. Intensification research
2. Get more major and minor projects
4. Making necessary changes to include Sanskrit special Jyotisha in the UG syllabus.

Name

Signature of the Coordinator, IQAC  Signature of the Chairperson, IQAC

Annexure I
**Abbreviations:**

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Full Form</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAS</td>
<td>Career Advanced Scheme</td>
</tr>
<tr>
<td>CAT</td>
<td>Common Admission Test</td>
</tr>
<tr>
<td>CBCS</td>
<td>Choice Based Credit System</td>
</tr>
<tr>
<td>CE</td>
<td>Centre for Excellence</td>
</tr>
<tr>
<td>COP</td>
<td>Career Oriented Program</td>
</tr>
<tr>
<td>CPE</td>
<td>College with Potential for Excellence</td>
</tr>
<tr>
<td>DPE</td>
<td>Department with Potential for Excellence</td>
</tr>
<tr>
<td>GATE</td>
<td>Graduate Aptitude Test</td>
</tr>
<tr>
<td>NET</td>
<td>National Eligibility Test</td>
</tr>
<tr>
<td>PEI</td>
<td>Physical Education Institution</td>
</tr>
<tr>
<td>SAP</td>
<td>Special Assistance Program</td>
</tr>
<tr>
<td>SF</td>
<td>Self Financing</td>
</tr>
<tr>
<td>SLET</td>
<td>State Level Eligibility Test</td>
</tr>
<tr>
<td>TEI</td>
<td>Teacher Education Institution</td>
</tr>
<tr>
<td>UPE</td>
<td>University with Potential Excellence</td>
</tr>
<tr>
<td>UPSC</td>
<td>Union Public Service Commission</td>
</tr>
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